

Rush-Henrietta Central School District  
District No. 1 of the Towns of Rush, Henrietta, Pittsford, and Brighton

**Board of Education**

Susan E. Banker  
**President**

Pamela J. Reinhardt  
**Vice President**

J. Kenneth Graham Jr., Ph.D.  
**Superintendent of Schools**

Karen A. Flanigan  
**School District Clerk**

Robert C. Bower  
Jean M. Chaudari  
Diane E. McBride  
Sue A. Smith  
Phyllis P. Wickerham

**Board of Education Meeting  
Rush-Henrietta Central School District  
Ninth Grade Academy  
Diane "Dee" Strickland Conference Room  
June 26, 2012  
MINUTES**

*All appendices referenced to, herein, are incorporated into and made a part of the official minutes of this meeting to the same extent as if fully set forth.*

**Others Present:**

Mrs. Nerlande Anselme, Executive Director, Student and Family Services  
Mrs. Denise Anthony, Assistant Superintendent, Quality Assurance and Community Relations  
Mr. Stephen Barbeau, Assistant Superintendent, Human Resources and School Operations  
Mr. George DesMarteau, School Attorney  
Dr. J. Kenneth Graham Jr., Superintendent of Schools  
Mr. Andrew Whitmore, Executive Director, School Finance  
Mrs. Dina Wilson, Assistant Superintendent, Curriculum and Instruction

**I. Call to Order**

Mrs. Banker called the meeting to order at 6:30 p.m.

Call to Order

**II. Executive Session for a Student Appeal and Personnel Matters**

Executive Session

**MOTION TO ENTER EXECUTIVE SESSION at 6:30 P.M. FOR  
A STUDENT APPEAL AND PERSONNEL MATTTTERS**

**MOVED: Mrs. Smith  
SECONDED: Mr. Bower  
MOTION CARRIED: 7-0**

**MOTION TO EXIT EXECUTIVE SESSION AT 7 P.M.**

**MOVED: Mrs. McBride  
SECONDED: Mrs. Chaudari  
MOTION CARRIED: 7-0**

**1. Call to Order, Pledge of Allegiance, Introductions, Agenda Review, and  
Announcements**

Reconvene Meeting

Mrs. Banker reconvened the meeting at 7:08 p.m. The Pledge of Allegiance was recited. Mrs. Banker introduced Rosie Mitchell, Rush-Henrietta's newly elected board member who will begin her new position July 10. Introductions were done. There were no announcements. During agenda review an executive session was added at the end of the meeting and Mrs. Wickerham requested five minutes be added under new business so she could provide a recap of the board officer nomination procedure (#10F - Board Officer Nominations).

**2. Board Recognitions**

On behalf of the Board of Education, Mrs. Banker presented recognition certificates to Kieran Wiesenberg, a fifth grade Leary Elementary School student, who won third place in the Western New York Volunteer Fire Fighters Association Essay on Fire Safety and to Evelyn Haynes, a senior at the high school, who was recognized as a National Merit Scholarship Program Finalist.

On behalf of the Board of Education for Mrs. Banker’s retirement, Mrs. Reinhardt presented Mrs. Banker with a gift and the following resolution :

*Whereas, Susan E. Banker has demonstrated exceptional commitment to the district and to the continuous improvement of education; and Whereas, Susan E. Banker has served as representative to various committees including Continuing Education Advisory Council, District Parent Advisory Council, District Safety Committee, District Shared Decision Making Committee, Elmer Gordon Scholarship Selection Committee, Finance & Audit Committee, Henrietta Youth Asset Team, Jacobson Scholarship Committee, Policy Committee, Rush-Henrietta Education Foundation, and Monroe County School Boards Association Executive, Labor Relations, Legislative, and Presidents’ Committees; and Whereas, Susan E. Banker has served as board liaison to Leary and Winslow elementary schools, the Ninth Grade Academy, Senior High School, Family Center/Vollmer Learning Center, Facilities and Food Service, Alumni Council, Henrietta Youth Board, Rush-Henrietta Music Parents Association, Special Education Parents Forum, Sports Booster Club, and the towns of Brighton, Henrietta, Pittsford, and Rush; Now, therefore, be it resolved, that the Board of Education of the Rush-Henrietta Central School District hereby pays tribute to Susan E. Banker in recognition for her years of service to the Rush-Henrietta community as a member of the Board of Education from 1997-2012.*

Dr. Graham presented Mrs. Banker with a crystal apple in recognition of her retirement and many years of commitment to the district.

**MOTION TO APPROVE THE RESOLUTION  
FOR SUSAN E. BANKER  
MOVED: Mrs. Smith  
SECONDED: Mrs. McBride  
MOTION CARRIED: 7-0**

Mrs. Banker took a few minutes to talk about her time as a board member and handed out a small memento for everyone.

**3. Public Forum**

No one came forward to address the board.

Public Forum

**4. Public Hearing on Safe Schools Against Violence in Education (SAVE)**

No one came forward to address the board.

SAVE Public  
Hearing

**5. Safe Schools Against Violence in Education (SAVE) (Reference Appendices #5A-C)**

- A. Action pertaining to approval of the Code of Conduct
- B. Action pertaining to approval of the Attendance Policy
- C. Action pertaining to approval of the District Safety Plan

SAVE

Mrs. Reinhardt and Mrs. Smith commented on a few items in the Code of Conduct. Mrs. Anselme, executive director of student and family services, provided an explanation to the

questions that were asked. She also reviewed the Code of Conduct Summary pamphlet, the Attendance Policy, and District Safety Plan. Mrs. Anselme asked board members to please send her any changes/typos they may have.

**MOTION TO ACCEPT CHANGES MADE  
TO THE SAVE DOCUMENTS**

**MOVED: Mr. Bower**

**SECONDED: Mrs. Chaudari**

**MOTION CARRIED: 7-0**

**6. Consent Agenda Items for Routine Matters (Reference Appendices #6A-M)**

Consent Agenda

- A. Action pertaining to the award of bids:
  - 1. Cooperative music
- B. Action pertaining to acceptance of a PILOT agreement for premises of Orafol Precision Technology Center, Inc., located at 200 Park Centre Drive
- C. Action pertaining to adoption of the New York State Deferred Compensation Plan
- D. Action to approve the amendment of Rush-Henrietta's 403(b) plan to comply with recent IRS guidance regarding the HEART and WRERA acts of 2008
- E. Action pertaining to acceptance of the Phase 3 – Capital Improvement Project bid recommendations
- F. Action pertaining to acceptance of the Rush-Henrietta Central School District Risk Assessment Report for the fiscal year ended June 30, 2012, from EFP Rotenberg, LLP
- G. Action pertaining to approval of Memorandum of Agreements between the district and facilities/mechanics and coalition units
- H. Action pertaining to approval of an international field trip
- I. Action pertaining to approval of a donation
- J. Action pertaining to approval of a donation
- K. Action pertaining to approval of CSE/CPSE recommendations
- L. Action pertaining to acceptance of minutes of the Finance & Audit Committee meeting:
  - 1. Minutes of the meeting of June 15, 2012
- M. Action pertaining to approval of minutes of the Board of Education meeting:
  - 1. Minutes of the meeting of June 12, 2012

**MOTION PERTAINING TO ACCEPTANCE OF  
CONSENT AGENDA ITEMS #6A-M EXCLUDING  
THE COALITION UNIT MEMORANDUM  
OF AGREEMENT FROM ITEM #6G**

**MOVED: Mrs. Reinhardt**

**SECONDED: Mrs. Smith**

**MOTION CARRIED: 7-0**

**7. Action pertaining to approval of Personnel Actions (Reference Appendix #7)**

Personnel  
Actions

**MOTION PERTAINING TO APPROVAL  
OF PERSONNEL ACTIONS**

**MOVED: Mrs. Chaudari**

**SECONDED: Mrs. McBride**

**MOTION CARRIED: 7-0**

**8. District Policies, Regulations, and Exhibits (Reference Appendices #8A-F)**

District Policies

**First Read:**

- A. Policy 2350 – Board Meeting Procedures
- B. Policy 2410 – Formulation, Adoption, and Amendment of Policies, Regulations, and Exhibits
- C. Regulation 2410-R.1 – Adoption Process for District Policies, Regulations, and Exhibits
- D. Regulation 5280-R.1 – Interscholastic Athletics Regulation – Injury Precautions
- E. Regulation 5280-R.2 – Interscholastic Athletics Regulation – Participation for Non-Enrolled Students
- F. Policy 6245 – Wire Transfers and Online Banking Policy

Item #8B and #8C should not be included on the agenda as they are not first reads and only contain minor changes. During Policy Committee it was decided that Regulation 2410-R.1 should be deleted, which will change 2410-R.2 to 2410-R.1.

**9. Superintendent’s Report**

Superintendent’s Report

**A. Written Information (Reference Appendices #9A, 1-3)**

- 1. Pilots and Research Projects Report  
There were no questions or comments.
- 2. Interscholastic Sports Report – Spring 2012  
There were no questions or comments.
- 3. Senior High School Field Lights - Estimate  
There were no questions or comments.

**B. Oral Information**

- 1. 2012-13 School Calendar (Draft)  
Dr. Graham reported that Mrs. Flanigan had posted the 2012-13 school calendar to the Board of Education public folder in Outlook for the board to review. Any changes should be sent to Dolores Talarico in Community Relations by Friday.

**10. New Business**

New Business

**A. Claims Auditor Discussion**

Mrs. Reinhardt reported that an informal review had been conducted during the June 15 Finance & Audit Committee meeting and that everyone was pleased with the work done by Ms. Martinez. Ms. Martinez was asked and agreed to remain the claims auditor for the 2012-13 school year. This will be part of the July 10 reorganizational meeting agenda.

**B. Board Appointments & Liaisons (2012-13) (Reference Appendix #10B)**

This agenda item should be part of the reorganizational meeting so that newly elected board members are able to participate once they are officially sworn in.

**C. Board Goals – End-of-Year Report (Reference Appendix #10C)**

Mrs. Banker reviewed the list.

**D. Board Retreat/Workshop**

It was agreed that the board retreat/workshop would be done following the reorganizational and regular board meetings July 10.

**E. Board Self-evaluation**

Mrs. McBride agreed to coordinate this information for discussion at the board retreat/workshop.

**F. Board Officer Nominations**

Mrs. Wickerham reviewed her process for obtaining president and vice president nominations. She said she would be making telephone calls this week to gather information.

**11. Board Meeting Recap**

- Board members are to send Mrs. McBride their self evaluations.
- The 2012-13 district calendar is posted online. Please send any changes to Dolores Talarico in Community Relations by Friday.
- The board retreat/workshop will be held following the July 10 reorganizational and regular board meetings.
- Send typos from the SAVE documents to Mrs. Anselme.

**MOTION TO ENTER EXECUTIVE SESSION FOR  
CONTRACT NEGOTIATIONS AT 8:10 P.M.**

**MOVED: Mrs. Smith**

**SECONDED: Mrs. McBride**

**MOTION CARRIED: 7-0**

**MOTION TO EXIT EXECUTIVE SESSION AT 8:37 P.M.**

**MOVED: Mrs. Wickerham**

**SECONDED: Mrs. Chaudari**

**MOTION CARRIED: 7-0**

The board resumed its regular meeting at 8:38 p.m.

**MOTION TO ACCEPT THE MEMORANDUM OF  
AGREEMENT WITH THE COALITION UNIT  
OF JUNE 6, 2012 AND THE MEMORANDUM  
OF AGREEMENT WITH THE COALITION**

**UNIT OF JUNE 26, 2012**

**MOVED: Mr. Bower**

**SECONDED: Mrs. Smith**

**MOTION CARRIED: 7-0**

**MOTION TO ACCEPT THE MEMORANDA OF  
AGREEMENT WITH THE RHEA AND AARH**

**MOVED: Mrs. McBride**

**SECONDED: Mrs. Smith**

**MOTION CARRIED: 7-0**

**12. Adjournment**

**MOTION TO ADJOURN THE MEETING AT 8:45 P.M.**

**MOVED: Mrs. Banker**

**SECONDED: Mrs. McBride**

**MOTION CARRIED: 7-0**

Respectfully submitted,

Karen A. Flanigan  
School District Clerk  
*Board Approved: July 10, 2012*